

0.57(a)

**SURVEY OF BANGLADESH**

INDENTS IN DUPLICATE ARE NOT REQUIRED

**INDENT NO.**

**Dated:**

**-20**

**for "RESTRICTED" MAPS**

NOTE:- "Restricted" maps will normally only be issued to officers in Government Service and official in local administrative bodies when required by them for the execution of their official duties. Indents should be sent to one of the officers designated in para 4 on the back of this form (see page 2 for counter signatures).

DESCRIPTION OF MAPS	Scale	Number of copies required	INSTRUCTIONS FOR DESPATCH	INSTRUCTIONS FOR PAYMENT
Full details, such as sheet umbers, etc. should be given. If any of the maps ordered are to be mounted (various styles are detailed on Page 3) give full details in the column.			<p>SPECIFY:- (1) The name or designation and the Full address of the officer to whom these maps are to be sent. and (2) If they are to be sent by post or by passenger train or by goods train.</p> <p>(Do not give abbreviation which only lead to mistakes).</p>	<p>Strike out details which do not apply.</p> <p>Note 1. For rules governing Book Debit Transactions. See paras110-111, chap.6.vol-1 off he Civil Account Code,</p> <p>2. Cash payment may be made by Cash, Money Order Remittance Transfer Receipt, or by Crossed Cheque.</p>
			<p><b>It is Certified that:</b></p> <ol style="list-style-type: none"> <li>1. This maps Indented on form 0.57(a) are required for official use in this department.</li> <li>2. No map will be handed over to any unauthorized person.</li> <li>3. I will not export the maps, their enlargement or reduction or traces to any foreign countries by Air, Land and Sea routes without the express permission in writing from the Ministry of Defence, Govt. of Bangladesh.</li> <li>4. I will take every possible precaution to prevent their being lost. I will immediately report the loss of any restricted map to the Ministry of Defence with copy to the Surveyor General of Bangladesh.</li> </ol> <p style="text-align: right;">Adjustment will be made by BOOK-DEBIT CASH PAYMENT Send by V.P.P.</p>	

**APPROVED**

**Countersignature of approving authority**

(see para 1, page-2)

A list of officials authorized to countersign indents for "Restricted" maps is given in para 1 on the back of this form.

The officers designated in para 4 on the back of this form are not permitted to issue any "Restricted" maps unless the indent is properly countersigned.

**Signature of indenting officer**

Official seal of the countersigning authority must be given.

1. A LIST OF CIVIL GOVERNMENT OFFICERS AUTHORIZED TO COUNTERSIGN INDENTS FOR "RESTRICTED". MAPS WHEN REQUIRED BY OFFICERS IN GOVERNMENT SERVICE AND BY OFFICIALS OF LOCAL ADMINISTRATIVE BODIES FOR THE EXECUTION OF THEIR OFFICIAL DUTIES.

- (I) Secretaries, joint secretaries and Deputy Secretaries to the Government of Bangladesh.
- (II) Heads of Departments and Deputy Heads of Departments.
- (III) Chairmen of autonomous bodies/Semi-Autonomous Bodies.
- (IV) Commissioners / Deputy Commissioners.

**NOTE:-** (Where the demand is of a very urgent nature any of the authorities mentioned in this paragraph may order the maps required by telephone provided an indent properly countersigned is forwarded immediately thereafter).

## 2. MILITARY FORMATIONS & UNITS.

Military formations and units should refer to Military Orders or instruction, as may from time to time, be published in this connection, for direction as to the manner in which they should make application for all maps, Including those classified as 'Restricted'.

## 3. COMMERCIAL UNDERTAKINGS & EDUCATIONAL INSTITUTION.

Demands for Restricted maps and privately published maps required by Educational Institution and Commercial undertakings should in addition receive the approval of the Director of Operations. Such demands should be accompanied by the following certificate.

### **CERTIFICATE TO BE RENDERED BY NON-ENTITLED APPLICANTS FOR 'RESTRICTED' MAPS.**

I ..... (Name) agree that the sale to me by.....  
..... of the under mentioned RESTRICTED map sheets is subject to the following conditions which I hereby undertake to observe:-

- (I) The restricted maps will be treated as highly confidential and I will take every possible precaution to prevent their being lost.
- (II) No restricted maps will be reproduced in part, or in whole, either by photography or by any other means.
- (III) If called upon to do so I will return the restricted map to the Surveyor General of Bangladesh or his representative.
- (IV) I will immediately report the loss of any of the sheets to the Surveyor General of Bangladesh.
- (V) Any authorized officer of the Government of Bangladesh can inspect at any moment without previous notice the stock of restricted maps issued to firms, Individuals, etc.
- (VI) I will not export the maps, their enlargements or reduction, or traces to any foreign Countries by Air, Land and Sea routes, without the express permission in writing from the Ministry of Defence, Govt. of Bangladesh.

Sheet No ..... No. of copies .....

Place ..... Signature .....

Dated ..... Designation .....

#### **4. MAP SUPPLY OFFICES.**

The following officers of the SURVEY OF BANGLADESH are authorized to supply

'RESTRICTED' maps on indents which have been properly signed and countersigned.

(I) The assistant Surveyor General, **SURVEY OF BANGLADESH**, Tejgaon Industrial Area, Dhaka-1208.

(II) Officer in Charge, Map Record and Issue Office, **SURVEY OF BANGLADESH**, Tejgaon Industrial Area, Dhaka-1208.

**(Grams: 'SURVEYS, DHAKA': PHONE: 8170398)**

**NOTE:-** The above officers are not permitted to issue any restricted map unless the indent is properly countersigned by the Competent Authority. Also see Note appearing below Item 1.

#### **5. STYLES OF MAP MOUNTING**

(I) Mounting on cloth.

(II) Mounting on cloth and folding. (without dissections} with stiffeners (limp covers}

(III) Mounting on cloth and folding. (with dissections}. with stiffeners (limp covers}

(IV) Mounting on cloth and fitting on rollers as wall map, varnished.

(V) Mounting on cloth and fitting on rollers as wall map, unvarnished.

**NOTE:-** Map can be mounted either singly, or several sheets can be joined together and mounted in any of the above styles.

**CHARGES FOR MOUNTING:-** The charges for map mounting vary from time to time according to market fluctuation in the value of materials. Estimates of such charges can be given if desired.

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