



## Survey of Bangladesh

Surveyor General Office

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Office Order No-102 Admin 2017

Date: 20 August 2017

**Subject: Permission to Attend the Foreign Training Course in India.**

1. As per the letter of ESSO-Indian National Centre for Ocean Information Services No. INCOIS:Dir (116)/2017 Dated: 07 July, 2017 and Ministry of Defence letter No.23.00.0000.110.25.049.16(part-2).1322, Dated: 13 August 2017 convey the sanction of deputation for Ms. Dilruba Akhter, Sub-Assistant Superintendent to participate the **“IODE/OTGA-INCOIS Training Course On GIS Applications For Coastal Zone Management”** to be held in Hyderabad, India from 28 August - 1 September, 2017 (excluding travelling/transit period).

2. The terms and conditions are as follows:

- a) While abroad, including the transit period, they will be treated as on duty;
- b) She will draw her pay and allowances in local currency;
- c) With this visit all expenses will be provided by Intergovernmental Oceanographic Commission (IOC) and Indian National Centre for Ocean Information Services (INCOIS);
- d) She will not be allowed to stay abroad more than the approved period;
- e) She will submit a report within 15 days of the completion of the course.

Zakir Ahmed, Psc

Brigadier General

Surveyor General of Bangladesh

No.SOB/41-A-3/G- 2450

Date: 20 August 2017

**External:**

**Copy forwarded for kind information & necessary action to (Not according to seniority):**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Defence, Gana Bhaban Complex, Sher-e-Bangla Nagar, Dhaka.
03. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
04. Secretary, Ministry of Foreign Affairs, Dhaka.
05. Director General of Immigration & Passports, Agargoan, Dhaka.
06. Director, Hazrat Shahjalal(R) International Airport, Dhaka.
07. Ambassador, Embassy of India in Dhaka, Bangladesh.
08. Ambassador, Embassy of Bangladesh in India.
09. Chief Accounts Officer, Ministry of Defence, 22, Purana Palton, Dhaka.
10. Private Secretary to the Secretary, Ministry of Defence.
11. Personal Officer to Joint Secretary (W&D), Ministry of Defence.
12. Personal Officer to Engineer Adviser, Ministry of Defence.

**Internal:**

**Copy forwarded for information and necessary action to (Not according to seniority):**

01. Director Defence/ Development Survey.
02. Assistant Surveyor General/ Deputy Director (Admin)/ Project Manager, IDMS.
03. Deputy Director, No. 1 Cartographic Office.
04. Chairman, Website Development Committee (for Notification).
05. In-charge, GIS Section.
06. Ms. Dilruba Akhter, Sub-Assistant Superintendent, No. 1 Cartographic Office.
07. File No. 37-G-2, 37-G-10. Gard File.